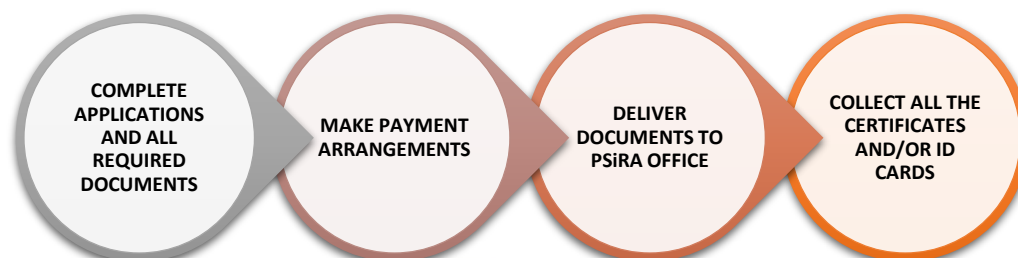




BULK PSiRA CERTIFICATE/ID CARD RENEWAL

The Authority now facilitates the renewal of PSiRA certificates/PSiRA ID cards, in bulk, with the assistance of employers.



Security businesses can now renew the PSiRA certificates and/or PSiRA ID cards for those security officers in their employ at any of our nine branches, without any of the security officers having to physically visit the PSiRA branch offices.

The process is divided into first and second renewals.

FIRST RENEWALS	SECOND RENEWALS
 <p>First renewals refer to security officers renewing their PSiRA certificates for the very first time (i.e. they still have in their possession the OLD S.O.B certificates). For PSiRA to assist these officers, we are required to verify whether they are the legitimate owners of their ID documents (via the Department of Home Affairs)</p>	 <p>Second renewals refer to persons already in possession of a “NEW” PSiRA certificate (<i>the new PSiRA logo</i>). As PSiRA previously confirmed the security officer’s identity with the Department of Home Affairs, there is no need for a HANIS verification certificate.</p>
REQUIREMENTS	REQUIREMENTS
<ol style="list-style-type: none"> 1. Completion of the PSiRA renewal form (Application available on our website www.psiira.co.za) 2. Two Passport photos attached to the application (if a PSiRA ID card is required) 3. ONLY FOR FIRST RENEWALS: a HANIS verification certificate/document obtained from the Dept. of Home Affairs 4. Proof of Payment of R50-00 (please refer to bulk payment below) 	<ol style="list-style-type: none"> 1. Application form for renewal of an individual certificate (Application available on our website www.psiira.co.za) 2. Two Passport photos attached to the application (if a PSiRA ID card is required) 3. Proof of Payment of R30-00 (please refer to bulk payment below) I.D Cards R70-00

PAYMENT

- Payment arrangements are made with the respective branches **directly**.
- Arrangements could include:
 - Direct deposits at the branch; and
 - Electronic transfers

FINAL PROCESS (after payment):

- All the completed forms need to be delivered by a designated person from the business to the preferred PSiRA branch.
- Once the PSiRA branch have printed all the certificates/cards they will inform the business of the finalisation thereof;
- A designated individual from the business may pick-up all the certificates and cards and distribute to the security officers.

BRANCH DETAILS

BRANCH	CONTACT PERSON(S)	CONTACT NUMBER(S)	E-MAIL
HEAD OFFICE	Maxie le Roux/ Edwin Mponoana	(012) 003 0501/2	maxie.le-roux@psira.co.za edwin.mponoana@psira.co.za
JOHANNESBURG	Anna Mokwena/ Gladdentine Radebe	(011) 331 5537/ 4451	Anna.mokwena@psira.co.za Gladdentine.radebe@psira.co.za
PRETORIA CBD	Mohlapeng Nkadimeng	(012) 337 5611	mohlapeng.nkadimeng@psira.co.za
DURBAN	Marius Bruwer / Anusha Naidoo	(031) 003 0561	Marius.bruwer@psira.co.za Anusha.naidoo@psira.co.za
CAPE TOWN	Lamla Makubalo	(021) 492 4065	Lamla.makubalo@psira.co.za
PORT ELIZABETH	Geraldine.williams	(041) 001 0015	Geraldine.williams@psira.co.za
POLOKWANE	Maureen Mahapa	(015) 495 0851	Maureen.mahapa@psira.co.za
NELSPRUIT	Mlungisi Shongwe	(013) 000 0068	Mlungisi.shongwe@psira.co.za
UMTATA	Galelo Mdlekeza	(047) 495 0261	galelo.mdlekeza@psira.co.za
BLOEMFONTEIN	Bafundi Tshingana	(051) 000 0026	bafundi.tshingana@psira.co.za